

AUTHORIZATION FOR ALTERNATIVE PURCHASE PROCESS

GOODS – Dollar Threshold \$40,000-75,000 ☐
Over \$75,000 ☐

SERVICES – Dollar Threshold FEDERAL - Over \$5,000 ☒
STATE - \$40,000-\$300,000 ☐
STATE – Over \$300,000 ☐

School Board Approval Required ☒

Rationale: Single Source ☐
Service ☐
Books* ☐
Accessing Existing Contract ☒

Spokane Public Schools 19-1617
(agency) (no.)

Vendor: JTM Provisions Company

Purchase Description: USDA Beef Processing

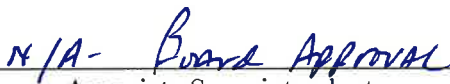
Rationale: Support for Nutrition Services Programs

Estimated Amount: \$ 105,000.00

Originating Department Contact Person: Doug Wordell / Nutrition Services

Purchasing Agent Approval: 

Date Forwarded for Authorization: 07/14/2021

Approval Signature:  Date: _____
Associate Superintendent
School Support Services

Board Approval Date 07/14/21 PO# 220169 by: pt

MEMORANDUM



Spokane Public Schools
excellence for everyone

July 14, 2021

☐ Information Only

☐ Action Required By _____

☐ Due Back By _____

To: Cindy Coleman
Director, Business Services

Subject: RFP No. 19-1617 (*Renewal*); Processing with USDA Beef, Alternate Purchase No. 114-2122

RECOMMENDATION:

It is recommended that the board approve issuance of a Purchase Order to JTM Provisions Co, Inc., Harrison, OH, in the estimated amount of \$105,000, for beef products processed with USDA beef commodities during the 2021-22 fiscal year per the terms and conditions of RFP No. 19-1617.

BACKGROUND:

This recommendation is designed for Spokane Public Schools to partner with a USDA approved beef processor who can take the district's bulk beef allotment and make it into patties, dipping strips and other finished beef products with emphasis on using 100% beef without added fillers. The district utilized the Request for Proposal soliciting style; this allowed other product and company aspects besides cost to be considered when determining award. This process involved product taste testing, back of kitchen scoring and reference checks conducted on the eligible USDA beef processors. Of the three USDA approved beef processors who responded, only two carried a full line of beef products used by the district. JTM Provisions Co., Inc. received the most points in the overall evaluation and received the initial bid award. This will be the fourth and final optional annual renewal as allowed for in the RFP terms and conditions. The District has contracted with JTM for the past eight years and find their product and service acceptable. Expenditures from this purchase will be from the general fund.

**Agenda Item Details**

Meeting	Jul 14, 2021 - Regular Meeting
Category	5. CONSENT AGENDA
Subject	I. RFP No. 19-1617 (Renewal); Processing with USDA Beef, Alternate Purchase No. 114-2122
Type	Action (Consent)

Recommendation:

Approve issuance of a purchase order to JTM Provisions Co, Inc., Harrison, OH, in the estimated amount of \$105,000, for beef products processed with USDA beef commodities during the 2021-22 fiscal year per the terms and conditions of RFP No. 19-1617.

Background:

This recommendation is designed for Spokane Public Schools to partner with a USDA approved beef processor who can take the district's bulk beef allotment and make it into patties, dipping strips and other finished beef products with emphasis on using 100% beef without added fillers. The district utilized the Request for Proposal soliciting style; this allowed other product and company aspects besides cost to be considered when determining award. This process involved product taste testing, back of kitchen scoring and reference checks conducted on the eligible USDA beef processors. Of the three USDA approved beef processors who responded, only two carried a full line of beef products used by the district. JTM Provisions Co., Inc. received the most points in the overall evaluation and received the initial bid award. This will be the fourth and final optional annual renewal as allowed for in the RFP terms and conditions. The District has contracted with JTM for the past eight years and find their product and service acceptable. Expenditures from this purchase will be from the general fund.

Our adopted rules of Parliamentary Procedure, Robert's Rules, provide for a consent agenda listing several items for approval of the Board by a single motion. Most of the items listed under the consent agenda have gone through Board subcommittee review and recommendation. Documentation concerning these items has been provided to all board members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any board member.

Motion & Voting

Motion to approve the Consent Agenda as presented.

Motion by Jenny Rose Slagle, second by Mike Wiser.

Final Resolution: Motion Carries

Yes: Jerrall Haynes, Mike Wiser, Jenny Rose Slagle, Nikki Otero Lockwood, Aryn Ziehnert

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J. Palmer

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Excluded Individual



Excluded Entity



Entity Name

JTM Corporation (965612497)





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General Services Administration

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Pam Tatosky

From: Jeanette Prien
Sent: Tuesday, September 7, 2021 2:52 PM
To: Pam Tatosky
Subject: RE: Numbers/Prices?

Pam,

So I put the new prices and items are in red. Let me know if you need anything else.

From: Pam Tatosky <PamT@spokaneschools.org>
Sent: Tuesday, September 7, 2021 10:52 AM
To: Jeanette Prien <JeanetteP@spokaneschools.org>
Subject: FW: Numbers/Prices?

I need this information ASAP – I have to have the current numbers and prices before we can access these POs for payment. As soon as you can get this information to me, I'd truly appreciate it.

Pam

From: Pam Tatosky
Sent: Friday, September 3, 2021 1:32 PM
To: Jeanette Prien <JeanetteP@spokaneschools.org>
Subject: Numbers/Prices?

I need to have you check the following numbers/items/prices for the blanket POs I'm entering:

Pilgrim's Pride:

1260, Chicken Fajita Unbreaded, Whole Muscle, Dark Only	\$50.395	\$49.19
7803, Chicken Drum, Breaded	\$65.743	
7517, Chicken Breast Filet, Breaded, Spicy	\$73.881	\$72.15
7518, Chicken Breast Chunks, Breaded, Fully Cooked	\$69.531	\$48.64
662100, Chicken Patty, Whole Grain	\$37.150	
7516, Chicken Breast Filet, Breaded-White Meat		\$70.79
615300, Chicken Nugget, Breaded, WG		\$43.76
665400, Chicken Patty Homestyle		\$37.36
615300 Chicken Tender		TBD

SA Piazza:

20211, WILD MIKE'S 10 CUT CHEESE PIZZA	\$48.28/CS	\$49.60
90501, WILD MIKE'S IW CHEESE SLICES	\$62.30/CS	\$57.53
11006, WILD MIKE'S CHEESE BREADSTICK 2G 2MMA BULK	\$21.49/CS	
11007, WILD MIKE'S CHEESE BREADSTICK 2G 2MMA IW	\$23.22/CS	
11009, Wild Mike's Cheese pocket, Bulk		\$44.17
11119, Wild Mike's Cheese pocket, IW		\$47.70

JTM:

CP5670 CHARBROILED PATTY 100% BEEF

LOW SODIUM 2.45 OZ	\$31.48	\$31.48
CP5661 CHARBROILED PATTY W/SOY FILLER		
LOW SODIUM 2.20 OZ	\$31.07	
CP5659 CHARBROILED PATTY W/SOY FILLER		
2.5 OZ	\$30.56	
CP5682 CHARBROILED PATTY W/SOY FILLER		
ONION FLAVORED 2.25 OZ	\$28.47	
CP5578 REDUCED FAT BEEF SPAGHETTI		
SAUCE	\$25.99	\$28.58
CP5249 TACO CRUMBLES 100% BEEF	\$22.50	\$24.25
CP5250 TACO CRUMBLES W/SOY FILLER	\$23.88	
CP5631 MEATLOAF W/SOY FILLER	\$30.95	
CP5049 MEATBALLS 100% BEEF	\$27.83	
CP5030 MEATBALLS W/SOY FILLER	\$29.57	
CP5813 PHILLY SHAVED COOKED BEEF		
W/SOY FILLER		\$71.50

Also, I thought we were only serving 100% beef products – no soy filler. Is that correct and if so, should I remove the soy items from our PO?

Thanks for your help.

Pam Tatosky
 Buyer II
 Spokane Public Schools
 2815 East Garland Ave.
 Spokane, WA 99208
 Phone: 509-354-7127

Life's journey is not to arrive at the grave safely, in a well preserved body, but rather to skid in sideways, totally worn out, shouting, "Wow, what a ride?" Hunter S. Thompson

REVISED

5/23/22

add funds

DO NOT USE

Other:

Special Remarks:

If yes, approval needed from the Director of Technology Services. _____

RECEIVED
MAY 23 2022
PURCHASING SERVICES

TOTAL	\$ 20,000.00
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BLANKET
e line 2

SPOKANE PUBLIC SCHOOLS
Spokane, Washington

Loc #: 680	Req #:	Req Date: 4-Jun-21	Due Date:
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Suggested Vendor:
Reference RFP 19-1617
JTM Provisions Company

Phone #:
Fax #:

R60544

re) ~~Eden~~ 6/4/21

210169

If yes, approval needed from the Director of Technology Services.

RECEIVED
JUN 28 2021
PURCHASING SERVICES

TOTAL	\$	105,000.00
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Page 1 of 2

PURCHASE ORDER NUMBER:

220169

PO DATE: 09/10/21

ORDER DUE DATE: 09/01/21

PAYMENT MAY BE DELAYED UNLESS PO# APPEARS ON
ALL INVOICES, SHIPPING PAPERS, AND PACKAGING.

VENDOR NUMBER
024382

VENDOR PHONE NUMBER
(800) 626-2308
EX (513) 367-3508

REQUISITION NUMBER
R60544

VENDOR INFORMATION
JTM PROVISIONS COMPANY INC
200 SALES DR
HARRISON, OH 45030

ATTN:
BID/QUOTE NO.: 19-1617
CONTRACT NO.: B-JPR-BEEF PROC
BUYER: PAM T
BUYER PHONE NO.: (509) 354-7127

SHIP TO: CENTRAL WAREHOUSE
2815 E GARLAND AVE
SPOKANE, WA 99207

SEND INVOICE TO: NUTRITION SERVICES
200 N BERNARD ST
SPOKANE, WA 99201

FOR: BEEF PROCESSING

ALL INVOICES AND CORRESPONDENCE MUST BE SENT TO THIS ADDRESS
REGARDLESS OF THE SHIPPING DESTINATION.

ITEM	QTY	UNIT	DESCRIPTION	UNIT PRICE	ITEM TOTAL
0001	105,000	\$	REFERENCE: RFP 19-1617, PROCESSING WITH USDA BEEF COMMODITIES, DATED 2/17/17. AWARD OF PURCHASE ORDER CONTRACT RENEWAL TO YOUR FIRM WAS APPROVED BY THE SCHOOL BOARD 07/14/21 TO PROVIDE THE FOLLOWING IN ACCORDANCE WITH THE TERMS, CONDITIONS AND SPECIFICATIONS OF THE AFOREMENTIONED RFP. USDA BEEF PROCESSING TO BE ORDERED AS NEEDED BY THE WAREHOUSE SUPERVISOR, ALEX NAVARRETE. THIS PURCHASE ORDER IS FOR ORDERS PLACED DURING THE PERIOD 9/1/21 THROUGH 8/31/22. CP5670 CHARBROILED PATTY 100% BEEF LOW SODIUM 2.45 OZ \$31.48 CP5578 REDUCED FAT BEEF SPAGHETTI SAUCE \$28.58 CP5249 TACO CRUMBLES 100% BEEF \$24.25	1.00	105,000.00
					CONTINUED

ARTICLES SPECIFIED ARE SUBJECT TO THE FOLLOWING CONDITIONS:

PO TOTAL

1. Goods other than those specified on this order must not be substituted without authorization.
2. The right of cancellation in case of long delay in shipment is reserved.
3. If the quantity shipped is short of the purchase order quantity, specify on the packing slip if item is backordered or canceled.
4. If not sold F.O.B. destination, prepaid shipping charges, if any, and invoice accordingly. No C.O.D.'s will be accepted.
5. Payments shall be paid within 30 days receipt of an acceptable invoice provided goods/services have been received.
6. Authorization for price discrepancies is necessary only if total order is increased more than \$25.

INTERNAL USE ONLY

RECEIVING SIGNATURE:

DATE REC'D:

PURCHASE ORDER
AUTHORIZED BY:

Don Satosky



Spokane Public Schools
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Page 2 of 2

PURCHASE ORDER NUMBER:

220169

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VENDOR NUMBER
024382

VENDOR PHONE NUMBER
(800) 626-2308
FX (513) 367-3508

REQUISITION NUMBER
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VENDOR INFORMATION
JTM PROVISIONS COMPANY INC
200 SALES DR
HARRISON, OH 45030

ATTN:
BID/QUOTE NO.: 19-1617
CONTRACT NO.: B-JPR-BEEF PROC
BUYER: PAM T
BUYER PHONE NO.: (509) 354-7127

SHIP TO: CENTRAL WAREHOUSE
2815 E GARLAND AVE
SPOKANE, WA 99207

SEND INVOICE TO: NUTRITION SERVICES
200 N BERNARD ST
SPOKANE, WA 99201

FOR: BEEF PROCESSING

ALL INVOICES AND CORRESPONDENCE MUST BE SENT TO THIS ADDRESS
REGARDLESS OF THE SHIPPING DESTINATION.

ITEM	QTY	UNIT	DESCRIPTION	UNIT PRICE	ITEM TOTAL
			CP5813 PHILLY SHAVED COOKED BEEF W/SOY FILLER	\$71.50	
			PLEASE NOTIFY THE WAREHOUSE 48 HOURS PRIOR TO ALL DELIVERIES AT (509) 354-7174.		
				Subtotal	105,000.00
				Tax	0.00

ARTICLES SPECIFIED ARE SUBJECT TO THE FOLLOWING CONDITIONS:

PO TOTAL 105,000.00

1. Goods other than those specified on this order must not be substituted without authorization.
2. The right of cancellation in case of long delay in shipment is reserved.
3. If the quantity shipped is short of the purchase order quantity, specify on the packing slip if item is backordered or canceled.
4. If not sold F.O.B. destination, prepay shipping charges, if any, and invoice accordingly. No C.O.D.'s will be accepted.
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INTERNAL USE ONLY

RECEIVING SIGNATURE: _____

DATE REC'D: ____/____/____

PURCHASE ORDER
AUTHORIZED BY: _____

Pam Jatosky